

[University Letterhead]

To: New Mexico Department of Transportation, Traffic Records Division

From: [Professor/Instructors Name], [Department]

Date: [Date]

Subject: Faculty Authorization for Undergraduate Data Access

This letter serves as formal authorization for **[Student Name]** to access specific NMDOT traffic crash data for the purpose of completing **[Course Name/Number]**. As the presiding instructor, I have reviewed the student's research proposal and confirm that the request is strictly for academic analysis.

Upon completion of the project on or before **[Date]**, the student is required to delete all raw data files provided by NMDOT. We understand that this data is protected by Federal mandate Title 23 U.S.C. Section 409 which forbids the discovery and admission into evidence of reports, data, or other information compiled or collected for activities required pursuant to Federal highway safety programs, or for the purpose of developing any highway safety construction improvement project, which may be implemented utilizing federal-aid highway funds, in tort litigation arising from occurrences at the locations addressed in such documents or data.

For questions regarding this project, please contact me at [Professor/Instructor's Phone/Email].

Sincerely,

[Professor/Instructor's Signature]