2019 Population and Public Policy Conference

https://gps.unm.edu/conference/

Madonna Aragon
as of 10/25/2018
1. How to create a login account
2. How to Login
3. How to Reset Password
4. How to change Password
5. How to upload the abstract
6. How to edit the abstract
7. How to logout
1. Click Log in.
2. Click Create new account if you are a new site user. https://gps.unm.edu/conference/user/register
3. Fill in the required information to have an account. Username is case sensitive.
4. Click the Create new account.
1. Create New Account to Log in

1. The site is auto-refresh to the private site if registration is successful.
2. Email us if you encountered an error.
1. Click Login.
2. Enter the username. Note: Case sensitive.
3. Enter the password. Note: Case sensitive.
4. Click I’m not a robot and choose the correct picture.
5. Click Log in.
How to Reset Password

1. Click Log in.
2. Click Reset your password.
3. Enter your email address.
4. Click Submit.
Change Log in Password

1. Click the Edit tab.
2. Enter the temporary password.
3. Enter the new password.
4. Confirm the new password.
5. Click Save button.
1. After logging in, click “Submit an Abstract” in the menu.
2. Enter the abstract title.
3. Provide the abstract information.
4. Click Browse and select the file to be uploaded.
5. Choose Topics
6. Click the Save button.
Upload the Abstract Confirmation

1. Check the “Send yourself a copy”
2. Click send message.

[Send an email confirmation]

Conference
Sent: Wed 4/4/2018 8:09 AM
To: Madonna Aragon

Thank you for contributing an abstract at https://gps.unm.edu/conference/submitted-abstracts [1].

-- 2019 Population and Public Policy Conference team
View the Submitted Abstract

1. Mouse over Submit an Abstract.
2. Click Submitted Abstract on the menu.
3. Click the title to edit the submitted abstract.
   (Note: Only the abstract owner or the web administrator can edit the file.)
Edit the Submitted Abstract

1. Click Edit.
2. Change the information.
1. Don’t forget to log out.